

## **1.4 Guidelines to Authors**

### **1.4.1. Submission of Papers**

Prospectus authors may submit their contribution for publication in triplicate with author's name and affiliation in separate sheet. Authors are also requested to furnish the text in electronic form as a mandatory requirement.

The papers can be sent to any of the following persons

**(1) Shri C Balachandran**

Secretary  
Publication Managing Board, JSSE  
Sci/Engr.SC,TMSD/CGSE  
Vikram Sarabhai Space Centre  
Thiruvananthapuram-695 022,  
Kerala  
India.

**(2) Sri.Pradeep Kumar**

Chairman  
Publication Managing Board, JSSE  
Head, CADD  
Vikram Sarabahi Space Centre  
Thiruvananthapuram-695 022,  
Kerala  
India.

The soft format of the paper should be submitted to the Secretary, Publication Managing Board, JSSE via email [balachandran\\_c@vssc.gov.in](mailto:balachandran_c@vssc.gov.in). The Paper must be in format given in 1.4.5.

### **1.4.2. Papers from SSI conferences**

Journal of Systems Science & Engineering (JSSE) has priority access to papers presented at meetings sponsored by SSI. Such papers normally need extensive revision before they are ready for publication. If the authors of SSI conference papers have not been notified by Editor-in-chief within three months of the conference that the paper is to be reviewed for possible publication in 'Journal of Systems Science & Engineering', then the paper can be released for publication elsewhere provided that intimation to the Editor-in-chief is given to this effect.

### **1.4.3. Conditions of Publications**

It is a condition of publication that manuscripts submitted to 'Journal of System Science & Engineering' have not been published and will not be submitted or published elsewhere in English or any other language, without the written consent of the publisher. Responsibility for the contents of the paper rests upon the authors and not upon SSI, the Editors, or the publisher.

### **1.4.4. Types of Contribution**

Submitted articles may be of five basic types as follows

- **Full papers** – Detailed discussion involving new research, applications or developments. [10 printed pages i.e. 10 000 words.]
- **Short Papers** – Brief presentations of new technical concepts and developments.[6 printed pages i.e. 6000 words.]
- **Survey Papers** – Extensive reviews of established or emerging research topics or application areas.
- **Technical or Engineering Notes** – New useful ideas and brief pertinent comments of a technical nature. [4 printed pages, i.e. 4000 words.]
- **JSSE letters** – Letters to the Editor about the journal or comments on previously published papers. In the latter case, the Editor will give the authors an opportunity to respond. [2 printed pages, i.e. 2000 words]

The above maximum sizes include the space needed for all the figures, tables and references.

#### 1.4.5. Manuscript Preparation

**General:** Authors are requested to prepare their manuscripts using JSSE Standard Manuscript format template provided on [www.sysi.org/docs/jsse\\_word\\_template1.doc](http://www.sysi.org/docs/jsse_word_template1.doc) in MS-Word

**Text:** This order to be followed when preparing manuscripts: Title; Authors; Affiliations; Abstract; Keywords; Main text; Acknowledgement whenever appropriate; Appendices; References. The corresponding author should be identified with an asterisk and footnote, which should include a telephone number, a fax number and an e-mail address. Full postal addresses must be given for all co-authors.

**Units:** Only SI system should be used.

**References:** All publications cited in the text should be present in a list of references following the text of the manuscript. For style of referencing, authors should consult the JSSE standard Manuscript format template. For citations with fewer than six authors, all authors are sent to be listed at first citation, with “&” separating the last two authors. For more than six authors, use the first six authors followed by et al. In subsequent citations for three or more authors use author et al. in the text. The list of references should be arranged alphabetically by authors’ names.

#### **Preparation and submission of Final Manuscripts**

For the final versions of accepted papers the use of JSSE standard Manuscript format is requested. The submission of electronic versions of artwork (in addition to the hard copy artwork) is also encouraged. The JSSE Standard Manuscript format is available on [www.sysi.org](http://www.sysi.org).

#### **Illustrations**

All illustrations can be sent electronically and should be provided in Camera-ready form, suitable for reproduction (which may include reduction) without retouching. Photographs, charts and diagrams are all to be referred to as “figure(s)” and should be numbered consecutively in the order to which they are referred. They should accompany the manuscript, but should not be included within the text. Every figure must have a caption. Captions should be supplied separately.

**Line drawings:** All lettering, graph lines and points on graphs should be sufficiently large and bold to be legible when the diagram has been reduced to a size suitable for inclusion in the journal.

**Photographs:** Original photographs must be supplied as they are to be reproduced, i.e. black and white or color. If necessary, a scale should be marked on the photograph. Photocopies of photographs or poor electronic versions are not acceptable.

**Colour:** Coloured figures will appear in colour in the electronic version of a published paper.

#### **Tables**

Tables should be numbered consecutively and given a suitable caption and each table typed on a separate sheet. Footnotes to tables should be typed below the table and should be referred to by superscript lower-case letters.

#### **Biographies**

A short biography and passport-style photograph of every author should be provided for Survey Papers, Regular Papers and Short Papers in soft & hard format along with final manuscript.

#### **1.4.6. Proofs**

Proofs will be sent to the author (first named author of multi-authored papers if no corresponding author is identified) and should be returned within 48 hours of receipt. Corrections should be restricted to typesetting errors: any others may be charged to the author.

#### **1.4.7. Copyright**

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#### **1.4.8. Author Enquiries**

For enquiries relating to the submission of articles (including electronic submission), the status of accepted manuscripts, author Frequently Asked Questions and any other enquiries relating to JSSE, please contact Mr. Pradeep Kumar, [pradeepkumar@vssc.gov.in](mailto:pradeepkumar@vssc.gov.in). Tel: +91471 2563427 Fax: +91471 2564156 or Shri C Balachandran, [balachandran\\_c@vssc.gov.in](mailto:balachandran_c@vssc.gov.in) Tel: +91471 2564392 Fax: +91471 2564080

***Note:- Authors must ensure that the papers are strictly in the stipulated format and the figures, photographs and tables have high resolution, otherwise papers will not be accepted***